

Board of COCLL  
Minutes  
Friday, August 5, 2016  
Law Library Supreme Court of Ohio  
Columbus, Ohio

The meeting was called to order by Judge Schneider at 10:03 am. In attendance were Judge Schneider, Ken Kozlowski, Shara Parkomaki, Judith Maxwell, Kari Hertel, and Angela Baldree. Susan Boland and Kendel Crosten called into the meeting.

The Minutes from April 22, 2016 were approved as submitted.

The fiscal reports through June 2016 were presented. Ms. Maxwell anticipates that the net worth at the end of 2016 will be around \$103,000. Five counties have not paid their 2% statutory contribution. The state auditor has directed Ms. Maxwell to turn over the names of the counties who have not paid. She will turn those names over in the next few weeks. The reports were approved as submitted.

Discussion was had regarding Optional Grants for 2016. Ms. Maxwell anticipates that all grant checks will be processed and mailed by August 15, 2016. Law Library will have until December 31, 2016 to spend their grant money. Receipts and unspent money needs to be returned by January, 2017.

Discussion was had regarding the survey being conducted by Mary Jenkins. The deadline for responses was pushed back one week so results were not available for this meeting. Judge Schneider asked that the results be available for the meeting on October 19, 2016 during the ORALL Annual Meeting. That meeting will take place in Dayton, Ohio from 2:30 – 4:30.

Ms. Maxwell updated the board on librarian training. Handouts from the last fiscal training session are available on the web site. Anyone needing additional help can contact Ms. Maxwell directly. There is no training planned for August. Ms. Maxwell is hoping to have training September and November.

Ms. Baldree reported on the Library World cataloguing project. Thirty-six libraries are using Library World. Kim Duncan from Clermont County is partially finished uploading Stark County. Summit and Darke Counties still need to be uploaded. Ms. Kozlowski moved, Ms. Parkomaki seconded, and it was unanimously approved to enter into a new MOU with Kim Duncan and Clermont County for her continued service through June 30, 2017.

Discuss was had concerning the Advisory Board. Ms. Maxwell said she would put together guidelines for new members and potential roles for the board.

It was reported that Wood County has not contacted the Consortium Board for any assistance with receiving statutory income.

Ms. Maxwell informed the board that the state auditor does not want to continue updating the law library flow chart. They would prefer the Clerks' Association take responsibility for this. Options were discussed including hiring an independent agency to review the flow chart and another attempt to ask the state auditor to review it.

Judge Schneider asked if there is a number the auditor recommends that the consortium, or other state agencies, keep as a reserve fund. He asked various members to look into this and report back at the next meeting. He added that if there is no number, the board should then work toward creating their own target.

The meeting was adjourned at 10:35.

Respectfully submitted,



Angela Baldree