

*Minutes of the Meeting of the
Consortium of County Law Library Resources Boards
February 16, 2017, 10:00 a.m.
Ohio Supreme Court Law Library*

The Consortium of County Law Library Resources Boards (hereinafter "Consortium") held a meeting on Thursday, February 16, 2017 at the Ohio Supreme Court Law Library in Columbus, Ohio. The following Board Members were in attendance: Vice-Chair John Leutz; Ken Kozlowski; Shara Parkomaki; and Secretary Kathleen M. Dugan. Also in attendance were Executive Director Judy Maxwell and Angela Baldree. Business Counsel Kari B. Hertel from the Ohio Attorney General's office arrived at 10:04 a.m. Advisory Council member Susan Boland participated by telephone, as did Susan McGrew, Carol Suhre, Lauren Morrison, and Kendel Croston.

John Leutz convened the meeting at 10:00 a.m. and called for approval of the October 19, 2016 Minutes. Upon motion of Ken Kozlowski, seconded by Shara Parkomaki, the Minutes were unanimously approved. Kathleen M. Dugan inquired about the status of Minutes from a brief Consortium meeting in Columbus on November 21, 2016, and Angela Baldree offered to follow-up.

Judy Maxwell then presented a Fiscal report for December 2016, noting that she had not yet received January reports. She stated that dues are trickling in, and Ken Kozlowski added that most of the large libraries have paid. Judy commented that there are still outstanding issues with bills from Matthew Bender and Lexis, and she and Angela Baldree have submitted requests for reimbursement. Upon motion of John Leutz, seconded by Kathleen M. Dugan, the Fiscal Report was unanimously approved.

Angela Baldree then introduced a draft RFP for potential Consortium grants in 2017. She indicated that it is the same RFP as last year, but the dates will have to be adjusted. She also related Judge Schneider's opinion that the Consortium should keep the maximum amount of awards to \$50,000.00 since the Consortium only gave away about \$40,000 in 2016, and he would like the Consortium to resume offering grants to offset Consortium dues. Kathleen M. Dugan agreed with those suggestions, and Susan Boland added that reserving funds to give back in dues rebates was a good idea.

The Board then discussed the following suggestions from County Law Librarians: offer grants for operating expenses where there is a match by the County; extend the time to expend grant funds; and offer grants to cover furniture. After discussion was held, the Board decided to: not allow grants for operating expenses; leave existing language in the RFP regarding furniture alone but only consider furniture requests for unique items specifically related to a grant category; and extend the time to expend grant funds. John Leutz then summarized specific, proposed changes to the draft RFP as follows: all deadlines for grant funded initiatives and reporting will be changed to May 31, 2018; the deadline for proposals will be changed to March 31, 2017; existing language regarding notification of awards in April will be changed to email notification; and no changes will be made to existing language regarding furniture. Ken Kozlowski then made a motion to approve the summary by John Leutz, Kathleen M. Dugan seconded the motion, and it was unanimously approved.

Shara Parkomaki then introduced a request on behalf of the Ohio Regional Association of Law Libraries-County Law Library Special Interest Group for funds for hotel accommodations for attendees at a SIG conference to be held in Ashtabula County on April 26-27, 2017. She indicated that it will actually be a collaborative event with the Consortium, and funding could help more county law librarians attend. She also mentioned various other partners who will likely be contributing to the event. Judy Maxwell indicated that costs for the Carlisle Inn and Dutch Valley were \$2,576.34 and \$669.39 respectively at a similar joint event last year. Kathleen M. Dugan thought that Consortium funds could be justified as long as the Consortium provides substantive programming at the event. Kathleen M. Dugan then made a motion to approve the expenditure of Consortium funds for a one-night stay on April 26, 2017 for all conference attendees up to a maximum of \$4,000.00 payable to the conference hotel. Ken Kozlowski seconded the motion, and it was unanimously approved.

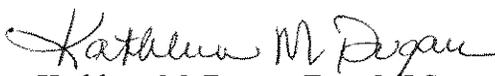
Judy Maxwell then introduced the topic of a recent *Court News Ohio* article about courts waiving criminal fines and awarding community service to avoid creating debtors' prisons. She indicated that these practices are affecting county law libraries. Kathleen M. Dugan commented that this could add to existing problems from fewer court filings overall and fewer tickets being written. Angela Baldree commented that county law libraries already experience cyclical revenues, and all Board members were in agreement not to take this issue to the Ohio legislature. Discussion was then had about how big the problem actually is since many defendants already do not pay their fines at all.

Under additional New Business, Kathleen M. Dugan asked the Board to propose topics for discussion at the joint April event. As part of evaluating the Consortium's progress, status, and future, Susan Boland suggested that the Board should perform a 5-year assessment. The Board also decided that it will revisit the *Court News Ohio* article in April.

Under Old Business, Judy Maxwell noted that the Consortium approved Guidelines for the Advisory Council at its November meeting. Angela Baldree then indicated that Judge Schneider would like the Consortium to solicit applications for members and select the finalists at the April meeting. Kathleen M. Dugan offered to send the latest draft to Angela Baldree, and the suggestion was made to provide a deadline for applications prior to the April meeting.

With no further business to discuss, Shara Parkomaki made a motion to adjourn the meeting at 11:05 a.m. Ken Kozlowski seconded the motion, and it was unanimously approved.

Respectfully submitted,


Kathleen M. Dugan, Esq., MLS