

***Minutes of the Meeting of the
Consortium of County Law Library Resources Boards
October 18, 2017, 2:40 p.m.
Marriott University Circle, Cleveland, Ohio***

The Consortium of County Law Library Resources Boards (hereinafter “Consortium”) held a meeting on October 18, 2017 at the Marriott University Circle in Cleveland, Ohio. The following Board Members were in attendance: Chair Hon. Charles Schneider; Shara Parkomaki; and Secretary Kathleen M. Dugan. Also in attendance were Executive Director Jennifer Jones, Assistant Director Angela Baldree, and Principal Assistant Attorney General Hilary R. Damaser. Judy Maxwell, Julie Jones and Laura Doutsas participated by telephone, and a list of county law librarians in attendance is attached hereto.

Judge Schneider convened the meeting at 2:40 p.m. and called for approval of the June 23, 2017 Meeting Minutes. Upon motion of Shara Parkomaki, seconded by Kathleen M. Dugan, these Minutes were unanimously approved. Judge Schneider then made a motion to approve the July 25, 2017 Meeting Minutes. Shara Parkomaki seconded the motion, and it was unanimously approved.

Judge Schneider then introduced Hilary R. Damaser from the Ohio Attorney General’s office and Jennifer Jones, who is the new Executive Director of the Consortium. Jennifer Jones then provided a financial report for June, July and August 2017. She pointed out the Yearly Budget Analysis and the Consortium’s net worth of \$269,796.58. She then commented that the Consortium’s fiscal year just started so there was some carryover that was budgeted last year and paid in the current fiscal year. Upon motion of Kathleen M. Dugan, seconded by Shara Parkomaki, the financial reports for June, July and August 2017 were unanimously approved.

Jennifer Jones then provided her Director’s report, noting that a Memorandum of Understanding (“MOU”) was recently signed with the Ohio Supreme Court and 2 MOUs were signed with Franklin County Law Library for the positions of Executive Director and Assistant Director. She also noted that all optional grants that were awarded are being implemented. She also indicated that she provided consulting services to the Montgomery County Law Library Resources Board regarding staffing, budgeting and other issues. Jennifer Jones then indicated that she and Angela Baldree received vendor proposals from Lexis, West, Wolters Kluwer, and Quest, an ILL company. These proposals were distributed at the meeting. Ms. Jones performed an analysis of the Consortium’s net worth since inception by year and expenses, and she predicted consistent income with or without Consortium grants. Including MOUs, Ms. Jones predicted approximately \$160,000.00 in expenses next year, and Ohio Jury Instructions (“OJI”) in print for all 88 counties will cost over \$90,000 every other year. Judge Schneider disclosed that he is on the editorial board of OJI, but he does not receive any remuneration.

Discussion next turned to the Advisory Council, and Judge Schneider indicated that it will consist of Susan Boland, Judge James A. Shriver, Ron Vest, and Laura Doutsas. Judge Schneider stated that he will ask Judge Shriver to Chair the Advisory Council.

Jennifer Jones then asked for approval of a small change in the Consortium’s Public Records Policy regarding the office of the Executive Director. Upon motion of Shara Parkomaki, seconded by Kathleen M. Dugan, the change was unanimously approved.

Judge Schneider then stated that the Consortium will meet the following times in 2018: April in conjunction with the meeting of the ORALL County Special Interest Group; early in June in Columbus; October 17th in Kentucky in conjunction with the ORALL Annual Conference; and early in December. More specific dates will be provided soon.

Discussion next turned to an RFP for optional grants in 2018. Angela Baldree noted that the only changes relate to dates and requests for furniture and operational costs, including ebooks such as those for which Jefferson, Hamilton, and Franklin County Law Libraries received grant funds in the past. Judge Schneider suggested that the Consortium might provide grant funds for a county law library to test ebooks for a year, but that should be specified in a grant proposal. Upon motion of Kathleen M. Dugan, seconded by Shara Parkomaki, the Board unanimously approved optional grants up to a total of \$50,000.00.

Discussion next turned to refund grants, and Judge Schneider indicated that he would like to start with 25% to ease the Consortium back into issuing refund grants without depleting reserves. Kathleen M. Dugan added that we do not want to get into potential trouble as the Consortium did when it overspent and had to roll bills to the next year to break even. Angela Baldree added that all county law libraries will now calculate their own 25% refunds when they calculate their 2% dues.

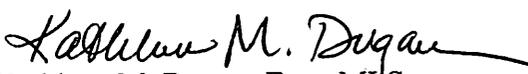
Discussion next turned to the book proposal from Lexis/Matthew Bender, which is highlighted to reflect current purchases. Angela Baldree commented that county law libraries want the books, and it is difficult when the Board switches titles from year to year. Upon motion of Judge Schneider, seconded by Shara Parkomaki, the Board unanimously voted to purchase the same books from Lexis/Matthew Bender as last year.

Discussion next turned to a book proposal from Thomson Reuters and an online proposal from Wolters Kluwer ("WK") for its Cheetah product, but no decisions were made. Kathleen M. Dugan asked if the WK proposal could include remote access, and Jennifer Jones said she would follow up with the vendor. Angela Baldree then indicated that 5-6 county law libraries have beta tested an ILL product called Quest which she thought was very good but too expensive at the quoted price of \$14,000.00. Kathleen M. Dugan offered to try the product but suggested that Ms. Baldree contact OCLC. Ms. Baldree indicated that she would check with OCLC and see if there are any other vendors available.

Judge Schneider then thanked Case Western Reserve University for sponsoring the dinner at the Cleveland Botanical Garden and noted that 24 county law librarians were attending the ORALL conference.

Jennifer Jones then offered to send the package of meeting materials to anyone who contacts her. With no further business to discuss, Kathleen M. Dugan made a motion to adjourn the meeting at 3:26 p.m. Shara Parkomaki seconded the motion, and it was unanimously approved.

Respectfully submitted,


Kathleen M. Dugan, Esq., MLS

CONSORTIUM MTG.

10/18/17

NAME

LIBRARY

Jennifer Jones
 Angela Baldree
 Kathy Dugan
 Shara Pukhali
 Michelle Hopkins
 Lynn Harden
 Jim Crowthers
 Deb Ward
 Carol Suhre
 Lauren Morrison
 Kathy Monahan-Fee
 Juanita Henniger
 Kendel Croston
 Lisa Sarty
 Ardis Stein
 Melinda Wunnen

Franklin Co.
 Franklin Co.
 Cuyahoga County
 Ashtabala Co.
 Brown County
 Brown County
 Clermont County
 Hancock County
 Clermont City
 Hamilton County
 Tuscarawas County
 Washington County
 Stark County
 Ottawa City
 Jefferson Co.
 Champaign

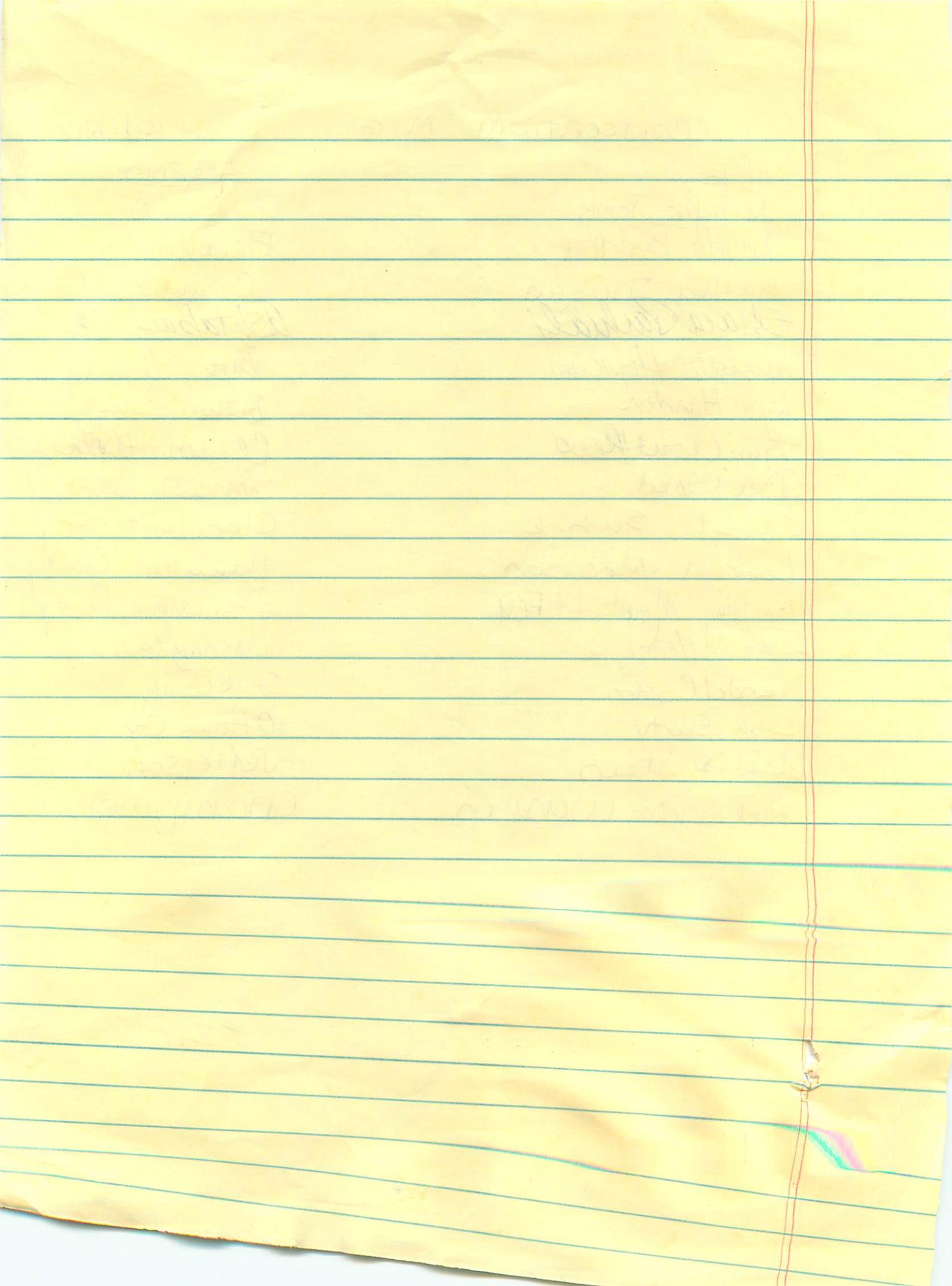
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