

*Minutes of the Meeting of the  
Consortium of County Law Library Resources Boards  
October 19, 2016, 3:00 p.m.  
Marriott Hotel at the University of Dayton*

The Consortium of County Law Library Resources Boards (hereinafter "Consortium") held a meeting on Wednesday, October 19, 2016 at the Marriott Hotel at the University of Dayton, Ohio. The following Board Members were in attendance: Chair Judge Charles Schneider; Ken Kozlowski; Shara Parkomaki; and Secretary Kathleen M. Dugan. Also in attendance were Executive Director Judy Maxwell and Business Counsel Kari B. Hertel from the Ohio Attorney General's office. Many County Law Librarians were also present, and a copy of the sign-in sheet is attached hereto.

Judge Schneider convened the meeting at 3:10 p.m. and called for approval of the August 5, 2016 Minutes. Hearing no objections or corrections, Judge Schneider stated that the Minutes would stand as submitted.

Judy Maxwell then presented her Fiscal report, noting that the Consortium will have over \$80,000 to start 2017. However, she indicated that Lexis bills for the Consortium are still incorrect. Judge Schneider added that Consortium funding is stable. Upon motion of Ken Kozlowski, seconded by Shara Parkomaki, the Fiscal Report was unanimously approved.

Judge Schneider then indicated that he has been working with Angela Baldree, various auditors, and others to determine an appropriate financial reserve at the Franklin County Law Library ("FCLL") to cover retiring employees. Joanne Beale indicated that Montgomery County has agreed that it will pay all benefits through 2006, and that the Law Library will be responsible from that day forward. However, they disagree about the calculation of those benefits, which Mrs. Beale stated is no longer as generous. Ms. Baldree indicated that the FCLL plans to remit all retirement funds from its own Law Library Resources Fund, and Lisa Sarty from the Ottawa County Law Library indicated that her Law Library recently paid all funds due a retiring employee from its own Law Library Resources Fund. Ms. Sarty will share a relevant Prosecutor's opinion, and it will be posted to the Consortium's web site. In further discussion, Judge Schneider stated that he has not heard of any cap on reserves; Judy Maxwell has requested information from the State Auditor; and Juanita Henniger indicated that Washington County has told her that she has to spend her excess revenues. Judge Schneider recommended that all libraries contact their local auditors for calculations of retiree pay-outs.

Judy Maxwell then introduced a proposal from Lexis dated October 17, 2016. Several librarians stated their opinions pro and con regarding the potential purchase of 88 copies of various handbooks and/or manuals. Ken Kozlowski then made a motion to purchase 88 copies of the same 7 titles the Consortium purchased in 2016: Anderson's Ohio Criminal Law Handbook; Anderson's Ohio Family & Elder Law Handbook; Anderson's Ohio Juvenile Law Handbook; Anderson's Ohio Probate Law Handbook; Anderson's Ohio Traffic Law Handbook; Rules Governing the Courts of Ohio (August and February editions/supplements); and Anderson's Ohio Domestic Relations Practice Manual. Shara Parkomaki seconded the motion, and it was unanimously approved.

Judy Maxwell then advised that the Consortium received a clean Audit report from the State of Ohio, with no findings or charges. Ken Kozlowski noted that the Audit cost over \$8,000.00, and there may still be future additional bills for services rendered. Judy Maxwell then indicated that she is following up on comments by a State Auditor employee that the Auditor no longer wants to update the "Fines and Penalties: Income Structure" and that the Auditor's office believes that a clerk's association should assume responsibility. Judge Schneider indicated that he will send a letter depending on what Judy Maxwell learns.

The Board next turned to the 2016 Consortium Survey and noted that attendees discussed survey results at the County Law Library SIG meeting which immediately preceded the Board meeting. When Kathleen M. Dugan commented that survey respondents wanted more training, Judge Schneider asked everyone to submit new topics for future training sessions. He also indicated that he would like to schedule an auditor or CPA to discuss best practices and how to manage funds.

The Board briefly considered a proposal for guidelines for the Advisory Council. However, Judge Schneider postponed consideration and asked that the issue be placed on the next meeting agenda.

Susan McGrew, Angela Baldree, Judy Maxwell, and others then discussed digitizing local materials such as trial orders and CLE materials for uploading to LibraryWorld. Judge Schneider suggested coordinating efforts with the Ohio Judicial Conference if the Consortium will be posting any documents.

Judge Schneider then indicated that he recently did a book talk for about 100 attorneys, and he would like to know everyone's top 5 books. Angela Baldree asked everyone to put their responses in survey boxes for the pending ORALL conference. Kathleen M. Dugan then indicated that the Ohio State Bar Association has re-appointed her to the Consortium Board for a 5-year term beginning January 1, 2017. Shara Parkomaki then indicated that she would be willing to continue to serve on the Consortium Board when her term expires on December 31, 2016, and Judy Maxwell indicated that she will follow-up with John Leutz.

Judge Schneider adjourned the meeting at 3:55 p.m..

Respectfully submitted,

  
Kathleen M. Dugan, Esq., MLS

NAMELIBRARY

Jim Croffers	Clemont City Law Library
Angela Baldree	Franklin C
Laura Dixon-Caldwell	Hamilton County Law Library
Melinda Worthen	Champaign County
Susan McGraw	Manning County Law Libr
Ardis Stein	Jefferson County
Janita Yennig	Washington County
Patly Moreland - Bell	Juscarous County
Jeanne Baul	Montgomery County
Ken Kozowski	Sup Ct OH
Charles A. Schneider	State Consortium
Dorja Densley	Percan Co. Pub. Lib.
Alan S. Kelley	Brown Co. Law Lib
Lisa Sarty	Ottawa City
Amanda Dotson	Brown County Public Library
Samantha Kapp-Williamson	Union County Law Library
MARI HERTEL	Ohio AG
Shara Parkomaki	Ashtabula Law Lib